

**City of Brownsboro Farm  
Regular Commission Meeting  
Tuesday, April 9th, 2013**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, April 9th, 2013 at the Brownsboro Farm Community Center. The meeting was called to order at 7:30 p.m. Present were Commissioners Marc Salmon, Tim Quinn, John Shea and Jonathan Ratliff; and City Clerk Dennis Branson. Residents Charlie Spencer, Bob Bale, Paul Reynolds, Yelena Reynolds, and Tessa Ramsey were present.

The agenda was changed to postpone the training until next month, and then adopted.

The minutes from March were approved.

The financials from March were approved.

**Building Permit**

Resident Paul Reynolds stated that he had read the minutes from the previous month and understands that the city does not want to close the opening in the fence behind his property. He has decided to build a fence on his property.

Commissioner Salmon made a motion to approve a 6ft fence for Paul & Yelena Reynolds at 3701 Old Brownsboro Hills Road. The motion was 2<sup>nd</sup> by Commissioner Quinn and passed unanimously.

**Parks Board**

Charlie Spencer saw children throwing rocks down the slide and parents were not doing anything about it.

Commissioner Ratliff made a motion to allocate funds from line 54100 – Parks –Maint- in the amount Not to Exceed \$50 to pay for a sign saying no rocks on the slide. The motion was seconded by Commissioner Salmon and was passed unanimously.

The Parks Board wants to add a chimney to the fire pit at a cost of \$980. They want to do this for safety reasons. They also feel that it would look better and burn better. Commissioner Quinn said that he was present when they had the fire and he feels that it is fine the way it is now. Charlie Spencer said that the original drawings had a fire pit with a chimney. Commissioner Salmon said that he had never heard during the project that a chimney was needed. The chimney would be 4 feet high. Commissioner Quinn said he is not a fan of chimneys on fire pits. He feels that restricts access to the fire. Commissioner Shea sees a fire pit a something in the middle of an area. Since this is at the edge he thinks that it is more like a fireplace.

Commissioner Ratliff made a motion to allocate funds from line 54320 – Community Center –Maint- in the amount Not to Exceed \$50 to pay for a broom caddy for the community center. The motion was seconded by Commissioner Salmon and was passed unanimously.

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Two bids were submitted to a 160' by 5' concrete path along the back of the fence. The bid from WPC Company, Inc. was for \$10,490 and the bid from Spencer Concrete was for \$8,455. The Parks Board had passed a motion to go with the Spencer Concrete bid. Commissioner Salmon asked if we had ever thought about paying an engineer to look at this project. Commissioner Shea said that we had used engineers on the original path. Commissioner Salmon thinks that we need make an investment in an engineer. Commissioner Shea said that we already have the engineering work done from the original path.

The path is tentatively scheduled for May 6<sup>th</sup> and will take less than a week. The fence part will also take less than a week. We are going to go back to QK4 who had already looked at his area for a path.

Commissioner Ratliff made a motion to allocate funds from line 54500 – Community Center –Capital Projects- in the amount Not to Exceed \$5,200 to pay Spencer Concrete for the concrete path with no fence, contingent on a favorable report from an engineer. The motion was seconded by Commissioner Salmon and was passed unanimously.

Commissioner Ratliff made a motion to allocate funds from line 54500 – Community Center –Capital Projects- in the amount Not to Exceed \$3,500 to Raatz Fence Co for the fence for the concrete path, contingent on a favorable report from an engineer. The motion was seconded by Commissioner Salmon and was passed unanimously.

Commissioner Ratliff made a motion to allocate funds from line 54200 – Pool –Social- in the amount Not to Exceed \$50 to pay for refreshments for pool sign up day. The motion was seconded by Commissioner Shea and was passed unanimously.

They reported that it would cost \$130 to seed the bare dirt around the area where the grill and fire pit were constructed.

Commissioner Ratliff made a motion to allocate funds from line 54500 – Community Center –Capital Projects- in the amount Not to Exceed \$980 to pay a 4 ft chimney for the fire pit. The motion was seconded by Commissioner Shea. Commissioners Shea and Ratliff John and Jonathan voted in favor. Commissioners Quinn and Salmon voted against. The motion did not pass.

**Commissioner Salmon**

Resident Mark McGraff reported that the city fence outside his property was damaged and unsafe. He purchased the materials and repaired the fence. Commissioner Salmon has seen the work and it is done properly.

Commissioner Salmon made a motion to allocate funds from line 56900 – Road Fund –Misc- in the amount of \$47.88 to reimburse Mark McGraff for repairing the fence. The motion was seconded by Commissioner Shea and was passed unanimously.

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**Commissioner Quinn**

Commissioner Quinn made a motion to allocate funds from line 54500 – Community Center –Capital Projects- in the amount Not to Exceed \$150 to pay for a grate for the fire pit. The motion was seconded by Commissioner Salmon and was passed unanimously.

Commissioner Quinn reported that the new gazette editors are Jill Schmidt and Laura Mosher.

Commissioner Quinn made a motion to allocate funds from line 50117 – Office Computer and Equipment- in the amount Not to Exceed \$150 to pay for Publisher for the Gazette. The motion was seconded by Commissioner Salmon and was passed unanimously.

Commissioner Quinn is talking to OPC about spraying around the pool area.

Commissioner Quinn made a motion to allocate funds from line 54500 – Community Center –Capital Projects- in the amount Not to Exceed \$100 to pay for a sealer for the fire pit and grill. The motion was seconded by Commissioner Salmon and was passed unanimously.

Commissioner Quinn talked about putting plastic bags around the new dogwoods to water them regularly.

Commissioner Quinn made a motion to allocate funds from line 56100 – Road Fund –Lawn Service- in the amount Not to Exceed \$140 to pay for 6 tree watering bags. The motion was seconded by Commissioner Salmon and was passed unanimously.

**John Shea**

Commissioner Shea asked about the Policy regarding the Gazette. Commissioner Quinn said that we are publishing it eight times a year now.

Commissioner Shea reported that MSD is working on getting the runoff area taken care of.

There will be corrections to the new Directory done at the end of the month.

Commissioner Shea looked at the electrical bill for the CC. Compared to an audit sheet, we are using 18% more electricity that we should. We used 79 units of gas and should have used 29.

Commissioner Shea had a question about written duties for pool monitor and asked about the safety form for the playground

Commissioner Shea asked if we have looked at baby changing station. Renee Leis is looking into it.

Commissioner Shea reported that for the past couple of months, we have had people cutting and chopping trees in the park. Scooters are still be used and people are still building fires in the parks.

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We got a bill for \$300 plus from Kentuckiana for work done. We need to contact Scott at Kentuckiana Pools. The contract says that anything over \$75 needs to be approved before it is done. Commissioner Ratliff will contact Kentuckiana Pool.

**Commissioner Ratliff**

Commissioner Ratliff made a motion to allocate funds from line 54125 – Parks –Lawn Service- in the amount Not to Exceed \$130 to pay for seeding around the flagpole area. The motion was seconded by Commissioner Salmon and was passed unanimously.

Commissioner Ratliff reported that we have an issue with people who do not clean up after their dogs. There are also dogs running around off lease in the park. There is also a lot of blue glass around the city. Commissioner Ratliff reported that the bench at the end of Broadland Trail needs to replace. He is seeing a lot of trash in the park area and in the creek.

Marc Salmon will follow up with contractor on Tennis court regarding the problems that we are experiencing.

The meeting was motioned and adjourned at 8:54 p.m.

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Joshua Mosher, Mayor

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Dennis Branson, City Clerk