

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, April 8th, 2014**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, 04/08/14 at the Brownsboro Farm Community Center. The meeting was called to order at 7:30 p.m. Present were Commissioners Barbara Rice, Jonathan Ratliff and John Shea, Mayor Marc Salmon, Clerk Treasurer Dennis Branson and residents Bob Bale, Tessa Ramsey, and Charlie Spencer. Miller and John Hartmann were also present.

The agenda was amended to have Commissioner Ratliff do Commissioner Quinn's update and then adopted.

The minutes from March were motioned and approved. The motion was by Mayor Salmon and was seconded by Commissioner Ratliff.

The financials from March were motioned and approved. The motion was by Mayor Salmon and was seconded by Commissioner Rice.

Miller Hartmann

Miller has lived in the neighborhood for 16 years and he is working on his Eagle Scout project. He wants to give back to the neighborhood. He talked to the parks board about tearing out boards on the stairs at the Community Center and replace them with treated wood. He gave a quote for standard and for premium wood for materials but felt that it would probably come in under budget. The projected cost is between \$539.85 and \$757.95. He thinks that it could be done in a day or two, and might be done by the pool opening. Commissioner Shea asked about fixing and treating what is there. The handrail is only two years old, and just needs to be treated not replaced.

Mayor Salmon said that the funds for the project exist in the parks maintenance budget. Commissioner Shea thinks that it is something that needs to be done. Commissioner Rice agrees that it should be done. Commissioner Ratliff feels that it is in sore need from replacement. The scouts and the parents are insured through the scouts. We will have the scouts to sign waiver forms.

Commissioner Shea will be the liaison with the city.

Mayor Salmon made a motion to allocate funds from line 54100 – Parks - Maint- in the amount Not To Exceed \$1,000 to pay for an Eagle Scout project from Miller Hartmann. The motion was seconded by Commissioner Ratliff and was passed unanimously.

Parks Board

The Parks Board had a very productive meeting focused on the upcoming swim season. The application as well as the information packet went on in the Gazette and it is on the website. After spring break Greg Burton will send it out in a mass email. They are doing something different this year by not giving everyone in the city a pool packet, and only giving them when people sign up.

The Parks Board passed several motions related to the pool. They also passed an estimate from Greg Burton for social events through July. The only increase in expense in the June Adult pool party of \$100 in case more people attend the event.

The big event coming up this weekend is the Easter Egg Hunt on April 12th at 2:30 at the Broadland Trail Park Entrance.

They are still trying to get reasonable estimates to get a company to come clean up the CC on a monthly budget. They are getting additional estimates for power washing estimates around the pool.

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There were discussions regarding the refrigerator that the guards were using. Due to changes in keys that want to get a refrigerator for the guard station.

Commissioner Ratliff made a motion to allocate funds from line 55125 – Pool - Equipment- in the amount Not To Exceed \$150 to pay for a small refrigerator. The motion was seconded by Mayor Salmon and was passed unanimously.

Commissioner Ratliff made a motion to allocate funds from line 55140 – Pool – Marketing & Promotion- in the amount Not To Exceed \$250 to pay for a 32 inch brand name television for the pool giveaway. The motion was seconded by Mayor Salmon and was passed unanimously.

Commissioner Ratliff made a motion to allocate funds from line 55162 – Pool - Supplies- in the amount Not To Exceed \$250 to pay pool cleaning supplies. The motion was seconded by Mayor Salmon and was passed unanimously.

Commissioner Ratliff made a motion to allocate funds from line 55162 – Pool - Supplies- in the amount Not To Exceed \$200 to pay for the printing of the pool packet and receipt book. The motion was seconded by Commissioner Shea and was passed unanimously.

Commissioner Ratliff thanked Ron Teaford and Sandra Blaser for donating artificial trees for the Community Center.

Commissioner Rice

The snow removal bill that we originally got was incorrect and it has been fixed.

Commissioner Rice has talked to Lori at Rumpke. She created a new ad for the sanitation contract and will place the ad in the Courier Journal.

Commissioner Rice made a motion to allocate funds from line 54200 – Parks - Social- in the amount Not To Exceed \$150 to pay for the Easter Egg Hunt. The motion was seconded by Mayor Salmon and was passed unanimously.

We want to thank the Bargers for hosting this event.

Commissioner Rice made a motion to allocate funds from line 54200 – Parks - Social- in the amount Not To Exceed \$200 to pay for Memorial Day Parade. The motion was seconded by Mayor Salmon and was passed unanimously.

We want to thank the Cindy Mosher for hosting this event.

Commissioner Rice made a motion to allocate funds from line 54200 – Parks - Social- in the amount Not To Exceed \$450 to pay for the Pool Social on May 25th. The motion was seconded by Mayor Salmon and was passed unanimously.

We want to thank the Greg Burton for hosting this event.

Commissioner Rice made a motion to allocate funds from line 54200 – Parks - Social- in the amount Not To Exceed \$100 to pay for charcoal for the grill. The motion was seconded by Mayor Salmon and was passed unanimously.

There will be a cookout every Friday from June 6th to August 8th.

Commissioner Rice made a motion to allocate funds from line 55156 – Pool - Social- in the amount Not To Exceed \$700 to pay for the Pool Social on May 25th. The motion was seconded by Commissioner Ratliff and was passed unanimously.

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New resident welcome kit – Commissioner Rice has gotten the old folder. She is updating the letter given to residents. The new packet will include most recent gazette and directory. We will hand deliver the new packet. Mayor Salmon suggests that we have a new resident social after the new packet is ready.

Commissioner Ratliff for Commissioner Quinn

We have received a lawn care proposal from David Self for 2014

Re-keying of CC is finished. Director y is due to be completed by the end of the week.
Commissioner Quinn will try to get a server training date next week.

Mayor Salmon recommends that we accept the David Self contract with the 5% increase. He has already started doing the work, is very reputable contractor, and has done the work for years.

Commissioner Salmon made a motion that we accept the proposal for lawn service through March 15th 2015. The motion was seconded by Commissioner Rice and passed unanimously.

Commissioner Shea

Commissioner Shea met with Eagle Sign and the Old Brownsboro Hills Road and Ashridge sign is ready.

Commissioner Shea made a motion to allocate funds from line 55600 – Road Fund - Maint- in the amount Not To Exceed \$60 to pay Eagle Sign for putting up the sign. The motion was seconded by Mayor Salmon and was passed unanimously.

Commissioner Shea reported that we have 27 stop signs and it will cost \$28 per sign to replace the hardware. Some of the signs are too short. Most are 50 inches high but some are 39 inches. They can raise the height to 50 on these when they replace the hardware.

Commissioner Shea made a motion to allocate funds from line 55600 – Road Fund - Maint- in the amount Not To Exceed \$918 to pay Eagle Sign for replacing two stop signs and putting the new hardware on all of the stop signs. The motion was seconded by Commissioner Ratliff and was passed unanimously.

Commissioner Shea reported that the original ordinance for the City of Brownsboro Farm says that it starts 90 feet from Brownsboro Road. We are not sure where the city actually starts. We cannot start paving until we find this out. He is putting together numbers for repaving the streets in the city. He is also looking at fixing cracks in the road before the paving can be done.

Commissioner Ratliff

Doug White and his group have finished the light pole and they are coming to put the new electric service in.

He got a call from Eli Mike, reporting that there is a house that is empty on Ashridge. There have been complaints from neighbors that the property is falling into disrepair.

Mayor Salmon

Mayor Salmon has not heard from attorney on USA pools.

He has talked to realtor regarding abandoned property and there is someone interested.

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We will put the budget together at next month's meeting. Everyone should come with their wish list for next year. We will also revise the current budget.

Mayor Salmon made a motion to adjourn at 9:06. The motion was seconded by Commissioner Rice and passed unanimously.

Marc Salmon, Mayor

Dennis Branson, City Clerk