

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, August 12, 2008**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, August 12, 2008 at the Brownsboro Farm Community Center. Mayor Mosher called the meeting to order at 7:33 p.m. Present were Commissioners Steve Ramsey, Marc Salmon, Gregory Moss-Brown and John Shea, Mayor Mosher and City Clerk Dennis Branson. Residents Charlie Spencer, Bob Bale, and Ron Kopczynski were also present. Guest State Representative Bob DeWeese was also present.

The meeting was opened with a moment of silence in honor resident and friend Clark Miller who recently passed away.

The agenda was adopted with no changes.

The minutes from June were approved.

The end of fiscal year 2007-08 financials from June were approved.

At the last meeting the insurance for the city was approved to be paid out of the city general account. The budget had called for it to be allocated between the city and the pool. A discussion followed reiterating that that city is ultimately response for any insurance liability and thus should pay the entire insurance amount. The council agreed to look into whether there needs to be any change in the budget, but the initial thought is that no changes needs to be made.

Guest Speaker

State Representative Bob DeWeese discussed the current transportation budget and what effect that it would have on existing road projects. He said that while many projects will have to be delayed, they will not be cancelled. Projects that have been delayed include Herr Land and the widening of 22. He stated that the Westport Road project is still on schedule, talked about the new guardrail on 22, said that they will be spot resurfacing 22.

Commissioner Ramsey asked about our Parks Path Project and Representative DeWeese said that this money comes from funds other than the transportation department and is not in danger. Representative Ramsey also asked about the Kitty's project. Representative DeWeese stated that they are going to widen 22 in front of Kitty's and add a left turn land at Goose Creek. The drainage is set to go north and is going to be tunneled. Under the current plan, The City of Brownsboro Farm should not be affected by and drainage from the project.

Building Permits

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Ron Kopczynski – Mr. Kopczynski currently has a 6 ft. privacy fence installed at the mid point of his rear yard area. He has requested a building permit to remove the current fence and install a new one that will butt to the rear of his garage and tie into the existing chain link fence that borders lot 222 lot line. The construction material will be 6' treated wood identical to the material of the existing fence. Mayor Mosher made a motion to approve the building permit. The motion was seconded by Commissioner Ramsey and approved unanimously.

Jim Anderson – Mr. Anderson submitted a building permit for a 10 x 12 x 7 ft storage shed to be placed in the right rear corner of his lot. Commissioner Salmon made a motion to approve the building permit. The motion was seconded by Commissioner Ramsey and approved unanimously.

Commissioner Ramsey

MSD – Through open records, Commissioner Ramsey has found that MSD has spent approximately \$20,000 on this summer's Cascade Road project. That should help the situation for these residents on Cascade Road as well as the park when heavy rains occur. Cherokee Construction is no longer part of the 3800 block of Burning Bush project. Mike Marling with MSD is putting together a list of additional items to be completed this fall. He is asking contractors to take a look at what has been discussed along with a driveway repair at 3907 Old Brownsboro Hills Road. Mr. Marling suggests that any resident with drainage issues call customer service (540-6000). Residents can also submit their drainage issues online. MSD needs to hear directly from a resident in either fashion in order to consider the issue.

LG&E Update – Commissioner Ramsey checked the latest bill from LG&E and we have not been billed yet for the new light on Little Bend. Once it appears on the bill he will check to see if we are being billed for a 100 or a 150 watt light. Ramsey followed up with John Ashton @ LG&E on power outages this summer in our city. There were 5 power outages with 4 due to trees falling and the other due to a pole being replaced. Several work orders were completed in late July to trim trees near lines per the request of residents after the July 15 storm so all residents are encouraged to call LG&E directly with tree issues.

Commissioner Moss-Brown

Commissioner Moss-Brown reported that Mr. Davis gave us a quote of \$200 to power wash the fence at the front of the City, and that Mr. Goodman gave us an estimate of \$2,062 to repair several fence posts, pressure wash and paint the fence. Commissioner Shea recommended that we power wash the fence and then evaluate what else needs to be done. Commissioner Moss-Brown made a motion to allocate not to exceed \$200 for Mr. Davis to pressure wash the fence. The motion was seconded by Commissioner Ramsey and approved unanimously.

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Commissioner Moss-Brown made a motion to spend \$40 out of account 54200-Social to purchase an 18 x 24 reusable vinyl yard sale sign. The motion was seconded by Commissioner Salmon and passed unanimously.

Home and Garden Show Report – The Home and Garden Show generated revenue of \$170 minus expenses of \$28 for a profit of \$142.00, plus \$6.00 from a lemonade stand.

Commissioner Salmon

Commissioner Salmon made a motion to allocate \$60.32 from account 54200 – social to pay for a basket of blooming plants in memory of Clark Miller. The motion was seconded by Mayor Mosher and passed unanimously.

Commissioner Salmon completed a required pool walk through with our insurance company - KLC Insurance. We had a very positive scorecard and only need to make minor changes. We need to add a required OSHA sign to the guard-room which Commissioner Salmon has downloaded from OSHA.gov, signage on the hot water heater stating not to change the temperature, and KYANA Pool Management needs to provide their staff with a comprehensive EAP (Emergency Action Plan).

Commission Shea

Park Board – They spent some time looking at new playground equipment. The parks board is requesting \$350 to finish up painting and netting the present equipment. The Parks Board is looking at 3 different playsets to be used in conjunction with the existing equipment. Option 1 has an estimated cost of \$3,600, option 2 an estimated cost of \$5,000 and option 3 an estimated cost of \$6,300.00. The new equipment would be spread out in three different areas on the park. Mayor Mosher stated that he was under the impression that the existing equipment would be replaced by the new equipment.

Mayor Mosher stated that Commission wants to maintain the current equipment, but wants to replace it with the new equipment. Their guideline is to spend \$12,000 to \$15,000 for new playground equipment in the current playground area. The Commission needs to see a detailed plan and layout before anything can be approved.

Commissioner Shea made motion 7jps081208 to allocate funds from line 54150 – Park Maint. Misc. in the amount of \$350.00 to pay for maintenance of the existing Play Ground equipment. This request expires 10/31/08. The motion was second by Commissioner Ramsey and passed unanimously.

Commissioner Shea announced that September 6th is a volunteer work day at the community

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center to clean up the pool equipment for storage during the winter. Volunteers are asked to come at 10:00 a.m.

Commissioner Shea made motion 4jps081208 to allocate funds from line 55156 – Pool Social in the amount of \$500.00 to pay for the Labor Day pool closing annual party, including community center rental. The motion was second by Commissioner Salmon and passed unanimously.

Commissioner Salmon made motion 3jps081208 to allocate funds from line 54150 – Parks Maintenance Misc in the amount of \$59.32 to pay for 2 volleyballs and 1 volleyball net placed at the volleyball court in the 3615 Cascade Road park area. The motion was second by Commissioner Ramsey and passed unanimously.

Commissioner Shea made motion 2jps081208 to allocate funds from line 556400 – Road Fund Park Path Project in the amount of \$3,652.50 to pay for professional services engineering from 6/1/08 to 7/4/08. This company is QK4. The motion was second by Mayor Mosher and passed unanimously.

Commissioner Shea reported that the next steps that need to be taken include:

1. Notice of construction needs to be signed.
2. We need an MSD waiver.
3. We need to get approval from LG&E.
4. We need to get the transportation department to approve the plan.
5. We need to get pre-quotes.
6. We then can let the contract out for bid.

Beautification Committee

The committee will be making recommendations to the city by the September Commission meeting. In response to a question from a resident the purpose of the beautification committee was explained by Mayor Mosher and Commissioner Shea. The committee's main purpose is to come up with a better way to plant flowers. They have looked at 8 different avenues for planting flowers. They will be having an open meeting in the next week or 2 and there are approximately 7 people on the committee. Charlie Spencer of the Parks Board said that he felt that the Beautification Committee should work through the Parks Board. The Commission agreed that there should be information sharing with the Parks Board.

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Mayor Mosher

Mayor Mosher spoke with Amy Kessler, daughter of the Broeckers. They stated that they were originally to be part of the City of Brownsboro Farm but were de-annexed 40 years ago. Mayor Mosher agreed to meet with the PVA to discuss this issue.

Mayor Mosher stated that emergency action plans have been coming in and urges any resident with special needs to submit an information sheet. He is waiting on calls from contractors for an estimate on a gas powered generator for the Community Center.

Mayor Mosher is waiting on a call back from the Worthington Fire Department about setting up a child safety demonstration at the Community Center.

The Open Records Act has been updated and the new information is required to be distributed to all city employees. Mayor Mosher read the Memorandum from Attorney General Jack Conway and passed out the relevant information to all city employees.

Commissioner Moss-Brown a motion 4jps081208 to allocate funds from line 52000 – Streets in the amount of not to exceed \$300.00 to have the sprinkler heads in the front island checked out. The motion was second by Commissioner Shea and passed unanimously.

The committee went into executive session from 10:20 to 10:29.

The meeting was motioned and adjourned at 10:29 p.m.

Joshua Mosher, Mayor

Dennis Branson, City Clerk