

**City of Brownsboro Farm  
Regular Commission Meeting  
Tuesday, August 11th, 2015**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, 8/11/2015 at the Brownsboro Farm Community Center. The meeting was called to order at 7:31 p.m. Present were Commissioners Jonathan Ratliff, Kim Franklin, and Tim Quinn, Mayor Marc Salmon, City Clerk Dennis Branson and residents Charlie Spencer, & Allison Bartholomew. Also present was Greg Hicks from QK4. The meeting was called to order at 7:31.

The agenda was modified to add to building permits and Greg Hicks from QK4.

The financials from June and July were approved. Revenues last fiscal year were \$18,000 about budget and expenses were \$75,000 below budget mainly because we did not do \$70,000 of road repaving that was budgeted.

The minutes from July 2015 were motioned by Mayor Salmon and seconded by Commissioner Quinn and passed unanimously.

Mayor Salmon made a motion to approve a building permit by Allison Bartholomew of 3811 Burning Bush to build a shed. The motion was seconded by Commissioner Quinn and passed unanimously.

Commissioner Quinn made a motion to approve a building permit by Pamela and Carl Louis Kah of 3815 Burning Bush to build a fence to meet up with their neighbor's fence. The motion was seconded by Commissioner Franklin and passed unanimously.

#### **Parks Board**

The last Bridge in the Park needs to come down. One side is broken and it is just hanging there.

Mayor Salmon made a motion to allocate funds from line 54150 –Parks -Maint- in the amount NTE \$250 to pay David Self to remove the broken bridge. The motion was seconded by Commissioner Quinn and was passed unanimously.

The Mayor and Commissioners want to thank Miller Hartmann and John Hartmann for re-staining the steps in the Park.

#### **Commissioner Franklin**

Greg Hicks from QK4 has written up the specs for the road paving project. We got five bids in, including the largest three companies in the area. Award of 50% based on lowest cost and 50% based on reputation. Flynn Brothers is the lowest bidder at \$29,600. Hall was \$30,237. Louisville Paving was next lowest at \$36,564. Greg Hicks recommends that we do the herbicide ourselves and save the \$1,200 from the bid. His recommendation is to make phone calls to check on the bidders, but they all have a good reputation. The present roads are in pretty good shape, and he recommends re-paving in the near future to keep them in good shape. There would be \$2,000 fee from QK4 to spend two days inspecting the project and helping with the bidding project. We are not experts so Mayor Salmon feels that having a project manager is well worth the fee. Commissioner Franklin recommends Flynn Brothers also.

We are looking at adding paving down to the bridge in the park that leads to the playground. There would be some prep work in addition to the paving but the cost should not be that much.

Commissioner Franklin made a motion to allocate funds from line 56450 –Road Fund –Capital Project- in the amount NTE \$2,000 to pay QK4 for Construction Mgmt. The motion was seconded by Mayor Salmon and was passed unanimously.

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Mayor Salmon made a motion to allocate funds from line 56450 –Road Fund –Capital Project- in the amount of \$29,600 , NTE \$33,000 to pay Flynn Brothers for the road re-paving contract. The motion is contingent on the per square foot charge staying the same. The motion was seconded by Commissioner Franklin and was passed unanimously.

**Commissioner Quinn**

Commissioner Quinn is talking to someone about fixing the fence.

**Commissioner Ratliff**

Commissioner Ratliff reported that we can renew the pool mgmt contract for next year for the same price. He has started looking at replacing the bullnose on the pool.

There is a streetlight out and it is getting fixed within the next 10 days.

**Mayor Salmon**

Mayor Salmon reported that playground work should be completed by WPC shortly. Morris Electric will be putting the LED lights in shortly.

We have signed up for Reach Alert and people are starting to sign up. We have 100 signups already.

Mayor Salmon made a motion to allocate funds from line 56800 –Road Fund –Maint- in the amount NTE \$400 to pay David Self to apply herbicide to the parking lot and the area leading down to the bridge, to the standards presented by Greg Hicks of QK4 . The motion was seconded by Commissioner Quinn and was passed unanimously.

Mayor Salmon made motion to adjourn at 8:44. The motion was seconded by Commissioner Ratliff and passed unanimously.

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Marc Salmon, Mayor

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Dennis Branson, City Clerk