

**City of Brownsboro Farm  
Regular Commission Meeting  
Tuesday, December 9th, 2008**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, December 9th, 2008 at the Brownsboro Farm Community Center. Mayor Josh Mosher called the meeting to order at 7:32 p.m. Present were Commissioners Steve Ramsey, Marc Salmon, John Shea, Gregory Moss-Brown, Mayor Josh Mosher and City Clerk Dennis Branson. Residents Charlie Spencer, Bob Bale, Tim Quinn, Doug White and Jim Stout were also present.

There was a change in the minutes from the November regular meeting to correct a typo to change \$2,500 to 250 for Parks Social.

The minutes from the November Commission meeting were approved.

The minutes from the November Special meeting were approved.

Clerk Branson reported that 5 people still have not paid property taxes. One was to be collected this week from a closing. Everyone had already received one letter and an additional one will be sent noting that a tax lien will be put on the property.

John Shea had a question about the amounts that have been put to parks tree removal. Clerk Branson replied that most of the items were related to damage from the storm.

The November financials were approved.

Commissioner Shea

Under the Virginia Graeme Baker Pool and Spa Safety Act of 2007, we will have to replace the grates on the drains in the pool before we can open the pool in 2009.

Commissioner Shea made motion 2jps1120908 to provide funding in the amount of Not to Exceed \$700 from line 55180 Pool Contingency Fund to pay for the Drain Cover Analysis by Kentuckiana Pool Management and Louisville Health Department approvals. The motion was seconded by Commissioner Salmon and passed unanimously.

Commissioner Shea made motion to provide in the amount of Not To Exceed \$43.93 from the line 54150 Maintenance Misc for the fall cleanup work day as organized by the Parks Board. The motion was seconded by Commissioner Ramsey and passed unanimously.

Commissioner Shea made motion 3jps120908 to allocate funds from line 54200 – Parks Social and Recreational in the amount of \$200.00 to pay for the Brownsboro Farm Dinner Kick Off Social sponsored by the Park Board. The motion was seconded by Commissioner Ramsey and passed unanimously.

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Commissioner Shea made motion 4jps120908 to allocate funds from line 54200 – Parks Social and Recreational in the amount of \$108.00 to pay for the Brownsboro Farm All Resident Christmas Decorating Contest. The motion was seconded by Commissioner Ramsey and passed unanimously.

Commissioner Shea reported that we have approval to proceed on the Path Project.

He noted that we may need to bid out pool contract because it is non-construction over \$10,000.

Commissioner Shea called David Self about second bill for over \$1,663. It is in addition to the \$1,200 that was paid. He suggested taking the bill back to the park board. The Parks Board felt that the trees were a safety issue. They decided to the work for an emergency in order to have the fall party. Mayor Mosher said that as a Parks Board they do not have the authority to make that decision without approval from the commission. Commissioner Salmon said that he did more than authorized, but was it necessary and was it reasonable.

Commissioner Shea made a motion to pay the \$1,685.65 to David Self from account 54175 Park Maint Tree Removal. The motion was seconded by Commissioner Salmon and passed unanimously.

Mayor Mosher said that going forward, nothing extra should be done without approval from the commissioner and approval by the commission.

Commissioner Shea reported that November Community Center rentals were \$500.

Mayor Mosher asked that if anyone has anything to discuss with a commissioner, contact them during the month. Items not on the agenda cannot be discussed during a meeting.

**Parks Board**

Tom Mack to send out wish list for park.

Bob Bale is the new chair of Parks Board. Jim Stout is Vice Chair. Ed Snyder is a new Parks Board member. The Parks Board asked if we should have a separate contract with David Self for each City fund. Commissioner Salmon asked that David Self come to the January meeting and present a contract.

Jim Stout wanted to make a point of difference between balances and surpluses. The balance in the Pool fund increased last year by \$5,000 but this is not a surplus because they are setting aside money for future repairs and maintenance. He wants to have a meeting to go over the budget. Bob Bale asked if we can show a contingency as a reserve fund.

**Mayor Mosher**

Followed up with auditor and Attorney to make sure that we were in compliance and legal. Recommendation from Auditor that we have until the end of the fiscal year to make adjustments to budget.

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He is starting to look at the next years budget, and would also like to look at a 2 to 3 year plan. Maybe we can have a list of items that are being saved for.

Mayor Mosher Spoke to our police officer. There have been a number of break-ins and robberies in the general area, but not in Brownsboro Farms. He recommends that people lock their homes and don't keep stuff in cars. He has shifted his schedule toward times that things are happening.

Mayor Mosher wanted to say to Commissioners Moss-Brown and Ramsey that it has been great having them around the past 2 years, and appreciates all of the time that they have spent.

The January meeting will be dedicated to an orientation for the new commissioners.

The new commissioners were sworn in.

The meeting was motioned and adjourned at 9:43 p.m.

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Joshua Mosher, Mayor

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Dennis Branson, City Clerk