

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, February 8th, 2011**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, February 8th, 2011 at the Brownsboro Farm Community Center. Mayor Mosher called the meeting to order at 7:34 p.m. Present were Commissioners Marc Salmon, Doug White, Tim Quinn, Eli Mike, Mayor Josh Mosher and City Clerk Dennis Branson. Residents Charlie Spencer, John Shea, Bob Bale, Cindy Baker, Jim Stout were also present.

The meeting was called to order at 7:35 pm.

The agenda updated to postpone the Sexual Harassment Seminar to next month. The Parks Board was moved to before approval of minutes.

Parks Board

Catherine Mack has accepted a full time position elsewhere; therefore the pool monitor job needs to be posted. She stated that she would like to continue as community center monitor.

Jim Stout is resigning from the Parks Board.

There was a discussion regarding making the Pool and Community Center Monitor a regular city employee rather than an independent contractor. Commissioner Salmon's suggestion was that in consideration of the IRS 20 factor test this position should be treated as a regular city employee. Further discussion also included if the position could be split into 2 jobs (Pool & Community Center). The Commissioners all agreed that this should be one position.

Mayor Mosher says that we should go ahead and put a posting in the Gazette saying that we need to hire a pool manager and community center manager. Commissioner Salmon will write the job description that will be placed in each resident's paper box and interested candidates will respond to him. The commission will do the hiring since it will be an employee. The Parks Board Chairman will be involved in the interview process.

We will get flyers out by this weekend with interested people to reply by March 7th. Interviewing will be done at the March 8th meeting.

The minutes from January were approved.

The financials from February were approved.

Commissioner Salmon

The January Adult party returned \$73.64 to the city and a good time was had by all in attendance. We need to look at marking the parking lot for snow removal.

Commissioner Mike

Commissioner Mike has given Mayor Mosher an updated bid copy for the pool sidewalk in case we get grant money. He has two bids to put a light fixture on the flagpole and is getting another one. Doug

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White has two bids also.

Insurance surtax sheet should be taken around by each Commissioner to their area.

The Parks Board has an emergency fund of \$1,000.00 for the purpose of tree removal that had to be approved by any one commissioner or the mayor.

Commissioner Quinn

MSD said that the sewer caps are okay to their standards, and if we want them repaired we need to pay for it. Commissioner Quinn is going to write a letter to MSD asking about their standards and procedures. There are several lights out on the island and the light on the flag is out.

Commissioner White

Feb 10 and March 10 are yard waste pickup. It is weekly starting in April. The information is in the directory.

Commissioner White is working on the letter regarding parking on the street and the rubbish removal letter.

The stop sign is being repaired by Best Stamp and should be done within the next week.

Parks Board

Cindy Baker was nominated as Parks Board Chairperson by Josh Mosher. She is past City Clerk, knows how the city works, and has established relationships with many of the residents of the city. She is going to work with Josh to come up with new rules of order. Mosher makes a motion to name her as the Chairperson. Seconded by Eli Mike and passed unanimously.

New Parks Board Members

These people have accepted verbally and will be turning in applications.

Tessa Ramsey, Renee Leis, Bryan Barger, Nick Wiliston are nominated. A Motion to accept them was made by Mayor Mosher. It was seconded by Commissioner Quinn and passed unanimously.

Tom Mack, Jim Stout, Greg Glish, Marilyn Stober-Harris, and Charlie Spencer are present members of the Parks Board.

Mayor Mosher

Mayor Mosher stated that there is a discrepancy on whether we need 6 or 9 members for the Parks Board. Mayor Mosher has written an amendment that re-writes section 2 of the Ordinance. He read the amendment.

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Mayor Mosher read a summary that he had written that was a summary of the Parks and The Parks Board and the Ordinance as it is written and how we are operating. Commissioner Quinn proposed that we add a budget section.

Mayor Mosher read a proposed letter to residents that have not paid property taxes.

The meeting was motioned and adjourned at 9:12 p.m.

Joshua Mosher, Mayor

Dennis Branson, City Clerk