

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, February 11th, 2014**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, 02/11/14 at the Brownsboro Farm Community Center. The meeting was called to order at 7:37 p.m. Present were Commissioners Barbara Rice, Tim Quinn, and Jonathan Ratliff, Mayor Marc Salmon, Clerk Treasurer Dennis Branson and residents Bob Bale, Charlie Spencer, and Tessa Ramsey were present. Also present was guest Josh Schneider.

The agenda was adopted as written.

The minutes from January were motioned and approved. The motion was by Mayor Salmon and was seconded by Commissioner Ratliff.

The financials from January were motioned and approved. The motion was by Mayor Salmon and was seconded by Commissioner Quinn.

Parks Board

We had two bids for pool management services for next year. Kentuckiana Pool Mgmt bid \$24,964 and Professional Pool Management bid \$25. The Parks Board has decided to switch to Professional Pool Mgmt.

The Parks Board has decided to lower the pool membership cost in hopes of increasing memberships to 126 from 106 last year. The family rate has reduced from \$475 to \$400. To get this rate, residents will have to volunteer for 2 hours on either April 28th (5 – 8) or April 26th (9 – 2). The senior and single rates have also been reduced by \$75 and they must also perform 2 hours of volunteer work. The General Fund paid the \$10,000 pool obligation on the capital expense this year, so we are able to offer dues relief this year. If residents do not volunteer, the membership rate will be \$25 higher. We have wrist bands for members and guest wristbands. The Parks Board wants thank Charlie Spencer for doing this. 10 – 1 on Aug 18th will be another volunteer day. In the past we have offered door prize of a free pool party on signup day. This year we are going to give away a small flat screen TV as a door prize on pool sign up day.

We have a candidate, Kelly Vandergriff for Community Center monitor. The pool monitor position is still open.

Commissioner Ratliff made motion to hire Kelly Vandergriff at a rate of \$12 per hour for 2.5 hours per week as community center monitor. The motion was 2nd by Salmon and passed unanimously.

Commissioner Ratliff made a motion to allocate funds from line 55137 – Pool Management- in the amount of \$25,450 to hire Professional Pool Management for the 2014 pool season, pending approval by legal counsel. The motion was seconded by Mayor Salmon and was passed unanimously.

Commissioner Rice

Commissioner Rice reported that she had bills from Kuhn Gibson & Sons for \$4,900 for 11 trips for snow removal. She will talk to them about plowing the parking lot at the Community Center.

Commissioner Quinn

Commissioner Quinn reported that the director is being processed right now. We have increased the number of ads. He is looking at some ways of updating and sprucing up the Directory. Mayor Salmon asked about putting the Community Center rental agreement in the directory. We are going to take out the pool member agreement. It should be printed by the end of February.

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Rekeying – Community Center – Recommendation is to have 5 master keys, 10 pool keys, 4 rental keys. The cost will be around \$400. We can secure the video monitor machine on its shelf.

Commissioner Quinn made a motion to allocate funds from line 54320 – CC - Maint- in the amount Not To Exceed \$450 to pay Willis Klein to re-key the Community Center. The motion was seconded by Commissioner Ratliff and was passed unanimously.

Commissioner Quinn is going to set up a training session on the security equipment. He is going to talk to the security company regarding putting a video camera inside the community center.

Commissioner Quinn wanted to thank Cindy Clippinger for a terrific job on the Gazette.

Tessa Ramsey is getting estimates for the front island beds

Commissioner Ratliff

Commissioner Ratliff reported that we are still seeking a pool monitor. We still need to be prepared to put an ad on Craigs List if we do not have someone hired by March parks board meeting.

Commissioner Ratliff made a motion to allocate funds from line 50115 – Legal Notices- in the amount of \$749.80 to pay the Courier Journal for the legal notice for the Pool management Contract. The motion was seconded by Mayor Salmon and was passed unanimously.

Mayor Salmon

Mayor Salmon has been in contact with city attorney Thomas Murphy regarding a new strategy for trying to collect on the USA Pool judgment.

Mayor Salmon wants to move forward since we have a judgment against a company that does not exist.

Abandoned property – Mayor Salmon has not been able to contact the homeowner. The next step is to talk to the attorney. Commissioner Ratliff asked about imposing a daily fine against the property.

Commissioner Quinn – He was contacted by a neighbor of a property on Burning Bush regarding a debris pile in their back yard. The homeowner has committed to get rid of it in a timely manner.

Mayor Salmon made a motion to adjourn at 8:44. The motion was seconded by Commissioner Quinn and passed unanimously.

Marc Salmon, Mayor

Dennis Branson, City Clerk