

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, January 13, 2015**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, 1/13/2015 at the Brownsboro Farm Community Center. The meeting was called to order at 7:40 p.m. Present were Commissioners Jonathan Ratliff, Kim Franklin, and Tim Quinn, Mayor Marc Salmon, City Clerk Dennis Branson and resident Charlie Spencer.

The meeting was called to order at 7:40.

Agenda was amended to take off Commissioner Rice, and old business for Commissioners Franklin and Ratliff. Commission training items was added under Mayor Salmon.

The minutes from December 2014 were motioned by Mayor Salmon and seconded by Commissioner Ratliff and passed unanimously.

Financial statements from December 2014 were motioned by Mayor Salmon and seconded by Commissioner Ratliff and passed unanimously.

Parks Board

The Parks Board did not have an official meeting in January due to lack of a quorum. There was a discussion of the members present about a pool member pledge to follow rules regarding wearing bands, guest rules, and leaving it in better shape than when they came.

Mayor Salmon asked the commissioners to come to the February Parks board meeting. The pool season and the playground will be discussed.

We started the member bracelet last year and it greatly reduced problems regarding membership/guest issues.

There was a discussion regarding installing a programmable thermostat in the Community Center. Charlie Spencer will get an estimate.

Commissioner Franklin

Commissioner Franklin needs to get with John Shea for updates on the road replacement and other items.

Commissioner Quinn

Commissioner Quinn has not heard back from David Self regarding repairs to the fence.

We have done Operation Brightside over the past few years. Would like to do a fundraiser for Operation Bright side and send them a donation.

Commissioner Ratliff

Commissioner Ratliff reported that the light on the flagpole has been fixed.

There has been a Dodge Caravan parked on Oldgate every day at lunchtime. We will have it checked out.

2 or 3 houses are having issues with parking in the street. We will give them warning notes.

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Mayor Salmon

Vendors

Mayor Salmon asked Treasurer Branson to send a list of vendors used in the last two years and give to the commissioners. Mayor Salmon will put together a call tree of vendors/emergency call tree.

We will also put together a list of the best way to contact everyone.

Orientation

Mayor Salmon sent everyone an employee handbook. Everyone needs to sign and give to Mayor Salmon.

We are going to have a bio of one commissioner each month in the Gazette.

Commissioner Rice looked into having a shredding event in the City, with a truck coming on a Saturday. The cost would be \$350 to have a truck come out for 2 hours. We are looking at doing it during the pool season.

Mayor Salmon made a motion to allocate funds from line 53000 – Sanitation- in the amount NTE \$400 to pay A Plus Paper Shredding to have a paper shredding event at the Community Center. The motion was seconded by Commissioner Ratliff and was passed unanimously.

Mayor Salmon made a motion to allocate funds from line 50120 – Postage & Supplies- in the amount NTE \$60 to send John Shea a get well floral arrangement. The motion was seconded by Commissioner Ratliff and was passed unanimously.

Mayor Salmon mentioned that we typically have a major pro-temp and we do not currently have one. Mayor Salmon nominated Tim Quinn as mayor pro-temp. The motion was 2nd by Commissioner Franklin. Commissioner Quinn abstained, Commissioner Ratliff, Mayor Salmon and Commissioner Franklin voted yea.

The meeting was adjourned at 8:26. The motion was made by Mayor Salmon and seconded by Commissioner Ratliff and passed unanimously.

Marc Salmon, Mayor

Dennis Branson, City Clerk