

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, October 13th, 2015**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, 10/13/2015 at the Brownsboro Farm Community Center. The meeting was called to order at 7:31 p.m. Present were Commissioners Jonathan Ratliff, Kim Franklin, Barbara Rice, and Tim Quinn, Mayor Marc Salmon, City Clerk Dennis Branson and residents Charlie Spencer, Bob Bale, & John Shea. Also present was city auditor John McIntyre

The agenda was adopted.

City Auditor John McIntyre presented the audit for the fiscal year ended 6/30/15. The city received an unqualified audit for the fiscal year ending 6/30/15.

The minutes from September 2015 were motioned by Mayor Salmon and seconded by Commissioner Quinn and passed unanimously.

The financials from September 2015 were motioned by Mayor Salmon and seconded by Commissioner Quinn and passed unanimously.

Parks Board

David Self has completed all of the projects motioned in September. All projects were completed in a timely manner.

Mayor Salmon wants parks board to look at the hardware in the doors in the CC. The hardware is getting old and needs to be replaced or replaced. Maybe could be budget item for next year.

He also wants us to rent a buffer and do the floor in the CC.

Commissioner Franklin

We have to address the border stones in the median now that the paving project is complete.. We received an estimate to put a base under the stones, have them raised to create a border and have them all in a straight line. Estimate is about \$1,250. She is talking with QK4 about what section to do next. Mayor Salmon had a discussion with them on how much could be done next year for an additional \$30,000. The goal is to continue the paving project annually as funds allow.

Commissioner Franklin made a motion to allocate funds from line 56800 –Road Fund –Maint - in the amount of \$1,252.50 to pay David Self to remove all of the pavers in the median, install a new base, and replace ~~as needed~~. The motion was seconded by Mayor Salmon and was passed unanimously.

Commissioner Quinn

Commissioner Quinn reported that the irrigation company is doing a good job, and have come out in a timely manner.

Commissioner Ratliff

No new business

Commissioner Rice

Commissioner Rice reported that we have a new representative at Rumpke.

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Mayor Salmon

Mayor Salmon made a motion to allocate funds from line 54200 –Parks –Social- in the amount of \$250 to pay for the Halloween Party. The motion was seconded by Commissioner Quinn and was passed unanimously.

We have a bid from David Self to plant flowers on an annual basis. Spring flowers and mulch, summer flowers and mulch, and touch up and trim.

Mayor Salmon made a motion to allocate funds from line 56100 –Road Fund –Lawn Service- in the amount of \$1,100 to pay David Self for annual maintenance on the front island. The motion was seconded by Commissioner Quinn and was passed unanimously.

John Shea asked that someone be the official liason with David Self. Charlie Spencer has been doing this task and will continue to do so.

Mr. Shea also stated the in the late 90s we went to uniform mailboxes in the city. Recently people have been replacing their mailboxes with ones that do not match. Mr. Shea stated the realtors have stopped to ask him about the mailboxes in the city. Mayor Salmon noted that several residents have contacted him as mailboxes have become damaged. Our ongoing recommendation to the residents is that they have posts and paper boxes repaired or replaced by Eagle Signs. If just the mailbox portion is damaged they can be replaced with standard metal mailboxes available at Home Depot or Lowes for a reasonable price, or via Eagle Signs. The reason why the posts need to be repaired/replaced by Eagle Signs is not just for uniformity, our numbering is compliant with what EMS expects in the neighborhood. Mayor Salmon said that we will put a communication out to the residents via next month's Gazette.

Mayor Salmon made motion to adjourn at 8:18. The motion was seconded by Commissioner Ratliff and passed unanimously.

Marc Salmon, Mayor

Dennis Branson, City Clerk