

**City of Brownsboro Farm  
Regular Commission Meeting  
Tuesday, September 10<sup>th</sup>, 2013**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, 9/10/13 at the Brownsboro Farm Community Center. The meeting was called to order at 7:32 p.m. Present were Commissioners Marc Salmon, Tim Quinn, John Shea and Jonathan Ratliff and residents Tessa Ramsey, Charlie Spencer and Mr. Bergin were present.

The agenda was amended to add a building permit for Mr. Bergin.

The minutes from July were approved.

The financials from June, July, and August were approved.

**Parks Board**

The Parks Board is looking at 2 things. They have several issues with Kentuckiana Pool Management (KPM). Professional Pool Mgmt of Kentucky gave us a bid for next year. The total cost was \$25,450 for the bid. The biggest difference is they are talking about providing 2 guards every weekend from 2 to 5 pm. KPM was not providing two guards this year as was required by the contract. There was some discussion of taking the pool mgmt in house, as was done sometimes in the past. Commission Quinn asked when a decision will be made. Tessa Ramsey said that we need to tell KPM by Sept 30 if we are not going to renew. Jon Ratliff and Marc Salmon said that we aren't really obligated to inform them by the end of September but we are going to do it as a courtesy.

Another item is the cleanliness of the Community Center. They have gotten bids from two cleaning companies, INTEC and Lady Bugs. They are going to get INTEC to do a onetime cleaning for \$450.00. That would include buffing, cleaning the floors, light fixtures, interior and exterior windows. It does not include bathrooms. We had previously paid \$300 just for the floor. Tessa Ramsey is going to clarify with INTEC about the bathrooms.

They discussed how to get more pool members. Membership has continued to decline. They are going to do a new one page survey to be distributed to all Brownsboro Farms memberships. They want more information on why people are not joining the pool. They feel that the \$475 membership fee is competitive. Marc Salmon asked that the commission review the survey before it is distributed. Tessa Ramsey has heard from several people that they have not joined purely for financial reasons. John Shea asked what the desired number of members is. Tessa Ramsey did not have an exact number but said that there are several families with children that have not joined.

Commissioner Ratliff made a motion to allocate funds from line 55156 – Pool-Social- in the of \$20 to reimburse Tessa Ramsey for smores for the pool cleanup. The motion was seconded by Commissioner Salmon and was passed unanimously.

John Shea asked if there is a computer available to take park board notes. They can use the city laptop.

Mr. Bergin at 3907 Burning Bush wants to extend an existing fence to go around the rest of his property. The fence is 48 inches high.

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Commissioner Quinn made a motion to approve the fence. The motion was seconded by Commissioner Ratliff and passed unanimously.

**Commissioner Salmon**

Commissioner Salmon proposed getting a gift basket for Josh Mosher to thank him for his years of service.

Commissioner Salmon made a motion to allocate funds from line 54200 – Parks -Social- in the amount Not To Exceed \$40 for a gift basket for Josh Mosher. The motion was seconded by Commissioner Ratliff and was passed unanimously.

Commissioner Salmon asked if anyone present wished to be a commissioner. No one stepped forward.

Commissioner Salmon read a letter stating the rules for accepting resignations and filling a vacancy. We need to notify the secretary of state and the county clerk.

Commissioner Quinn asked if we can nominate someone in their absence. Commissioner Shea and Commissioner Salmon said that we can nominate any resident. We are going to send out a notice to the residents of the city. We have until the next meeting to nominate someone since Josh Mosher's resignation is effective as of this meeting.

We need to replace the mayor. It was discussed if we should wait until we get a fourth commissioner or nominate a mayor tonight. It was agreed that we would wait until the commission is filled before choosing a new mayor. We are going to have Commissioner Salmon added to sign the checks.

Commissioner Salmon made a motion to approve a building permit for Josh and Cindy Mosher to take down an existing fence and replace it with a 48 inch high horse fence. The motion was seconded by Commissioner Quinn and passed unanimously.

**Commissioner Quinn**

We had talked about the importance of re-keying the Community Center. We had more than a dozen keys out and after an audit we found at least 6 sets missing. It would cost a max of \$230 to rekey the CC including the storage department. We are going to go forward with this.

Commissioner Quinn said that he wants to attend the parks board meeting where they are going to discuss the pool management contract for next year.

Tim would like to make a suggestion that we hire a pool monitor who does not live in the city so that they can be more aggressive in the future.

**Commissioner Shea**

Commissioner Shea talked to a new person with LGE about our street lights. We have a few lights out. LG&E cannot match our billing to the lights that we have. They are working on it.

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He took a hike last week with MSD through the upper and lower park and through the Broecker property. They were looking at water rights and water runoff. We are responsible for the rocks on our property but they had some ideas for us. They said that we should not see any additional water runoff from the new development near the community center. Lower Goose Creek is still getting widened out and they had some ideas on that.

**Commissioner Ratliff**

Commissioner Ratliff noticed walking through the park, that some of the grass is getting scalped when cutting the grass. It is turning to mud. It might need to be reseeded.

Motion to adjourn at 8:33.

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Marc Salmon, Commissioner

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Dennis Branson, City Clerk