

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, September 10th, 2019**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, 9/10/2019 at the Brownsboro Farm Community Center. The meeting was called to order at 7:35 p.m. Present were Mayor Kim Franklin, Commissioners Lisa Holthouse, Tim Quinn, Harriet Barger and Mark McGrath, City Clerk Dennis Branson, residents John Shea and Benjamin Groeschen, and City Auditor John McIntyre.

The meeting was called to order at 7:35.

The agenda approved. Motion by Mayor Franklin, 2nd by Commissioner Quinn.

City Audit

City Auditor John McIntyre presented the 2018-19 audit.

Minutes from August were approved. Motion by Mayor Franklin, 2nd by Commissioner Quinn. Passed unanimously.

Financials from June and July were approved. Motion by Mayor Franklin, 2nd by Commissioner Barger. Passed unanimously.

Resident John Shea brought a picture of an LF&E meter reader at 7:00 am. We are going to check and see if LG&E can start later in the day.

Ben Groeschen, a new resident, asked about repairing a fence, and whether he needed a permit. If it keeps the same footprint you do not need a permit. He asked about installing a solar panel. He needs a county permit but nothing from us.

Parks Board

Commissioner Holthouse talked to Renee Leis. There is a tree down and Nick Wilison said he was going to take care of it. She asked about installing solar lights on the steps coming up from the Community Center. There was a discussion of the best way to do this.

There is a small tree down in the park. Commissioner Quinn is going to contact David Self.

Commissioner Barger said that there is a bench in pieces near the end of the trail. Commissioner Quinn said that he will take care of disposing of the bench. There are also a lot of trees that are down in the lower part of the park. We are going to get a quote from Bob Ray. The bridge in the park is starting to rot out and needs to be replaced. It might be a great Eagle Scout project.

Commissioner Holthouse

Commissioner Holthouse ended up doing a lot of the work that is supposed to be done by lifeguards such as cleaning bathrooms, watering flowers, and putting the garbage cans out. She wondered if we could pay PPM less and pay someone else to do this type of work. The guards are not being paid extra so that would not be feasible. There was a discussion of having the pool monitor doing these jobs next year.

There were complaints about the bottom of the pool being dirty. Commissioner Quinn said that the vacuum system is being evaluated to make sure that it is functioning properly.

Commissioner Barger

Commissioner Barger reported that the Fiesta is coming up Sept 21st. She also stated that The Fall Festival has been rescheduled for October 18th.

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Commissioner Barger made a motion to allocate funds from line 54200 – City – Social - in the amount of \$300 to pay for the Fiesta on September 21st, 2019. Check made payable to Greg Burton. The motion was seconded by Commissioner McGrath and passed unanimously.

Commissioner Barger made a motion to allocate funds from line 54200 – City – Social - in the amount of \$750 to pay for the Fall Festival on October 18th, 2019. Check made payable to Laura Mosher. The motion was seconded by Commissioner Quinn and passed unanimously.

Commissioner Quinn

Commissioner Quinn is getting the pool shut down. The plumber is winterizing the water and PPM is going to finish their part also. They are replacing the pins which should help protect the cover. We repeatedly brought up issues with PPM, and nothing seemed to change. Commissioner Quinn suggested that we ask for a reduction in fee because of this.

Commissioner McGrath

Commissioner McGrath reported that someone has dinged up the creek rock and he is going to talk to Doug White to see if he has someone who can take care of it. Commissioner Quinn said that he has already reached out to Doug White but has not heard back.

Commissioner McGrath said the he had re-nailed the boards on the front fence, and he is going to contact David Self about painting the fence. There was a discussion of repainting the other fence black also.

Mayor Franklin

Mayor Franklin reported that we have scheduled the next segment of the road paving for September 24th. We had hired QK4 in the past to manage the project. They will charge \$1,800 to oversee the project. Flynn Brothers cost is \$39,691 from Road Fund Roads for the repaving of Fallen Timber from Old Brownsboro Hills Road to Oldgate.

Mayor Franklin made a motion to allocate funds from line 56450 – Road Fund – Capital Project - in the amount of \$39,691 to pay Flynn Brothers for road paving on Fallen Timber Drive from Old Brownsboro Hills Road to Oldgate. The motion was seconded by Commissioner McGrath and passed unanimously.

Mayor Franklin made a motion to allocate funds from line 56450 – Road Fund – Capital Project - in the amount of \$1,800 to pay QK4 for construction management for the road paving on Fallen Timber Drive from Old Brownsboro Hills Road to Oldgate. The motion was seconded by Commissioner McGrath and passed unanimously.

The Meeting was adjourned at 8:47 pm. Motion by Mayor Franklin, 2nd by Commission Quinn. The motion passed unanimously.

Kim Franklin, Mayor

Dennis Branson, City Clerk