

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, May 12th, 2020**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, 5/12/2020 at the Brownsboro Farm Community Center. The meeting was called to order at 7:33 p.m. Present were Mayor Kim Franklin, Commissioners Lisa Holthouse, Harriet Barger, Tim Quinn and Mark McGrath, City Clerk Dennis Branson. Also residents Brian Jocham, Glen Rigsby, Richard Morehead, joined in on the call.

The meeting was called to order at 7:33.

The agenda was amended to add a shed permit and approved. Motion by Mayor Franklin, 2nd by Commissioner McGrath.

Commissioner McGrath made a motion to approve a 8 x 10 garden shed for Glen Rigsby at 3917 Ashridge Drive. The permit was 2nd by Commissioner Barger. Passed unanimously.

The minutes from March were approved. Motion by Mayor Franklin, 2nd by Commissioner McGrath.

The financials from March were approved. Motion by Mayor Franklin, 2nd by Commissioner Barger.

There was a discussion of the pool fees being charge by Professional Pool Management since we do not know if and when we are going to be able to open the pool. Commissioner McGrath was contacted by our Representative Maria Solaris. Commissioner Barger talked to another pool that utilizes PPM. They have been told by PPM that they owe the full amount due even if the pool does not open. They are considering legal action against PPM. Commissioner McGrath asked about the shelf life of chemicals that have been bought for this year. Mayor Franklin said that they should last 3 to 5 years if stored properly. There was a discussion regarding having a written agreement with PPM regarding changes to this season, prior to giving him any additional money. Mayor Franklin read our contract with PPM, and there is a provision regarding get a partial refund if the pool is closed for the part of the season by a Health Agency. Mayor Franklin is going to contact PPM regarding payment and modifying the agreement.

Commissioner Quinn brought up the issue of what we should charge for memberships if we are only open part of the season. There was a discussion of the life guards already being trained.

There was a discussion about posting the job of pool monitor in June.

Mayor Franklin made a motion to approve financials from April. 2nd by Commissioner McGrath.

Parks Board

It did not meet in March.

Commissioner Quinn

He is getting the pool prepared to open, everything is rolling along. He feels that is important that we continue to prepare for opening, so that when we find about opening the pool, he can get it ready in a few days. Commissioner Barger asked if we need to put the pool cover back on until we open. Commission Quinn said that he doesn't think that we need to put it back on. He has looked at getting a new pool cover, and it will be \$3,000 to \$3,500. Commissioner said that a lot of leaves fall into the pool, and wondered what will happen if it sits for a month. Commissioner Quinn said that it be a two day process to get it cleaned. He is going to talk to PPM about this.

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Commissioner Holthouse

Commissioner Holthouse said that she has seen our police officer in the city recently. Commissioner Holthouse said that someone has cleared a path in the Park parallel to the highway.

Mayor Franklin said that Graymoor-Devondale has decided that they do not want to take on any additional cities at this time, so they have declined our proposal to provide police services to The City of Brownsboro Farm.

They have started mulching in the island. Commissioner Holthouse weeded where the missing flagpole was and in other areas of the front island. She painted the pole black where the paint was peeling. She is also going to take out the Junipers. She wants to put crape myrtles in the front island. Commissioner Holthouse and Mayor Franklin will talk to our new lawn service to come up with a plan.

Commissioner Holthouse made a motion to allocate funds from line 54175 – Parks – Tree Removal - in the amount of NTE \$1,000 to remove the dead tree near the community center. The motion was seconded by Commissioner Quinn and passed unanimously.

Commissioner Barger

Commissioner Barger asked about the footbridge in the park that is unstable. There is an Eagle Scout that was going to replace it as part of his Eagle Project. She said that we need to get it replaced if he doesn't do the project.

She has been trying to come with ideas for the pool opening activities. She has a food truck come out Friday night May 22nd. They are going to be here from 4:45 PM until the last customer comes through.

She has been in contact with the Turner's Circus regarding having a neighborhood parade on Sat May 23rd. The only cost is a \$100 donation.

Commissioner McGrath made a motion to allocate funds from line 54200 – City – Social - in the amount of \$100 to make a donation to Turner's Circus for The Smile Parade on May 23rd. The motion was seconded by Commissioner Barger and passed unanimously.

They have decided to not have a swim team this year due to the pandemic.

Commissioner McGrath

Commissioner McGrath received a complaint about them not mowing outside the new fence. Some homeowners have mowed to the fence and some only to the property line. Scarce is going to mow it. They are going to charge an extra \$40 to cut this area. He had a talk with one of the engineers (Rollo) on the road project. He was told that they plant thousands of trees. He got the name Tom Wright to contact about the replacement of the trees.

They have temporarily moved the city mailbox as part of the road project. He suggested that we mention this in the next Gazette. They are projecting that the project will be completed by 8/1/20.

Anytime Waste asked him for a chance to bid on the garbage contract. He thinks that we should not rebid the contract because he thinks that the cost will go up. In addition, the process of bidding the contract is expensive and time consuming.

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Mayor Franklin

Mayor Franklin has not heard back from the planning commission regarding the proposed air bnb in the city.

There has been someone getting paid to give tennis lessons at our tennis court. Mayor Franklin talked with him and told him that this was not allowed.

There is a small sign near the parking lot saying that this is private property. She wanted to look into getting a bigger sign.

Cable Franchise – She has the paperwork for it. Budget \$1,400 the first year and \$1,000 the second year.

First Reading of Tax Ordinances

Ordinance 2 Series 2021 Motion by Franklin , 2nd by McGrath.

Ordinance 1 Series 2021 Motion by Franklin , 2nd by McGrath.

The Meeting was adjourned at 10:02 pm. Motion by Mayor Franklin, 2nd by Commission McGrath. The motion passed unanimously.

Kim Franklin, Mayor

Dennis Branson, City Clerk