

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, August 10th, 2021**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, 8/10/2021. The meeting was called to order at 7:33 p.m. Present were Mayor Kim Franklin, Mark McGrath, Tim Quinn, Katie Danner, and City Clerk Dennis Branson. Also present were several members of the Playground Equipment committee.

The meeting was called to order at 7:37.

The Agenda was adopted. Motion by Mayor Franklin, 2nd by Commissioner Holthouse. Passed unanimously.

The minutes from July were approved. Motion by Mayor Franklin, 2nd by Commissioner Danner. Passed unanimously.

Mayor Franklin reported that we just signed a contract with The City of Millvale and they will be patrolling in the city every day. Hopefully this will increase visibility. We had talked about closing the gate, but Commissioner Quinn mentioned that the issue is getting someone to lock it at dusk, and open it again at dawn. Mayor Franklin said that we could get a programmable gate, but they are expensive. She got a quote for about \$22,000 from Cunningham Door, plus we would have to spend \$10,000 to 17,000 on our part.

One resident suggested a block watch. We had done that in the past, but it is currently not active.

Mayor Franklin is going to get some additional quotes for a fence. Commissioner Quinn is going to get a quote to extend the present cameras.

Chip Swanson

He is concerned about vandalism in the park. Renee said that she looked at the videos and no cars came in the parking lot, so she thinks that it is a resident.

He asked about the 5 cents parks tax. He requested the revenues and expenses over the past 3 years.

He also asked about the lawsuit with USA Pools. We have never collected any money from them. We got a judgment against a company that no longer exists. We have tried to serve the owner and have not been able to get anywhere and decided to quit spending money on legal fees.

In his opinion, this is the worst year ever for the pool in terms of cleanliness and operations. He feels that members are due a rebate or refund for this year. We are looking at getting a new management company for next year. Commissioner Quinn has talked to three different concrete companies about fixing the baby pool or converting it to a splash pool.

Playground Committee

There is a limb in front in the bridge and Mr. McNeil is going to trim it back.

They have talked to three different companies to get ideas. All three companies recommended that we utilize our existing space, but maybe in different ways. All three companies confirmed that permitting is now required for any new equipment, and everything provided would be ADA compliant. Our current group cover, the rocks, is no long ADA compliant. A wood or rubber mulch would make us compliant. They all recommended replacing the wooden platform and slide.

Mayor Franklin talked to the League of Cities and we will need to get bids if it is over \$30,000. It is possible that we can use a model procurement contract to get around this requirement. It was also suggested that we could do small projects to avoid having to send it out for a bid.

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Commissioner Quinn

He got a quote to clean the community center once a month. Cost is \$125 per month.

Commissioner Quinn made a motion to allocate funds from line 54320 – CC – Maint -- in the amount of NTE \$200 to get the community center cleaned after the pool closes. The motion was seconded by Commissioner Danner and passed unanimously.

The deck is going to be power washed at the end of the pool center.

There are some bad spots in the pool that need to be repaired after the end of the season. He is suggesting that we paint the pool at the same time. There is also a light that needs to be repaired.

Commissioner Danner

There are two food trucks coming and a new website is being designed.

Commissioner McGrath

Mayor Franklin

Mayor Franklin made a motion to hire Blake Watson as the new Clerk/Treasurer. 2nd by Commissioner McGrath, and passed unanimously.

The Meeting was adjourned at 9:25 pm. Motion by Mayor Franklin, 2nd by Commission Danner. The motion passed unanimously.

Kim Franklin, Mayor

Dennis Branson, City Clerk