

City of Brownsboro Farm

City Meeting July 13, 2021

The meeting was called to order at 7:36. Present were Mayor Kim Franklin, Commissioners Katie Danner, Tim Quinn, Lisa Holthouse and Mark McGrath and Clubhouse Manager/Pool Monitor Renee Leis.

The Agenda was unanimously approved and adopted, motioned by Mayor Franklin and second by Commissioner Danner.

The Minutes from June were unanimously approved and adopted, motioned by Mayor Franklin and second by Commissioner Danner.

Resident Bryan McNeil submitted an application to build a storage shed 8x8 tan/brown composite material at the back corner of his property for approval. A motion to approve the shed was made by Commissioner Danner. All in favor none opposed.

Chuck Whining attended the meeting to provide a proposal for an updated website for the City. It will cover the required information and will be functional for the City. We want to have the ability for other Commissioners to access the site. Chuck will put it together and load the content and we will handle it from here. He proposed Wordpress. He also mentioned a survey tool that we can use for events and Mailchimp (free for under 1500 people) to send out email blasts. Mr. Whining will design the site for our approval. His company is Sonetcove Technologies and he has been in business for 20 years. He suggested a stand alone server outside of the City which will be secure. It will cost between \$600-\$800 to set up the site and \$100 per hour for training and additional work. The City will own the site and it will be mobile friendly. Mr. Whining will provide an agreement. Commissioner McGrath made a motion to contract with Sonetcove Technologies for a new website not to exceed, contingent upon the City Attorney's approval. Motion seconded by Commissioner Holthouse and unanimously approved by the Commission.

Residents Melonie Watson, Tonya Augustine, Brittny Ford attended the meeting to discuss the possibility of setting up a committee to add to the playground. Renee advised that if we change any part of the playground it all has to be brought up to code—it was originally grandfathered in. Commissioner Quinn advised that the playground will need to be regraded. Mayor Franklin suggested creating an additional play area by the volleyball court and possibly a picnic area. Metro Government has to approve the project. The group will do some research re scope and contacts for a contractor/consultant. We discussed fundraising as well. We also discussed making a picnic table area.

Commissioner Danner:

Swim team wants to discuss the possibility of getting sponsors who can possibly put up a banner listing the sponsors. Yard sale date will be set for Sat or Sunday. Frank Eovino discussed the City providing funds for the golf scramble. Commissioner Danner made a motion not to exceed \$300 which was unanimously approved and seconded by Commissioner Hothouse. Commissioner Danner made a motion not to exceed \$300 for the luau second by Commissioner McGrath and unanimously passed.

Commissioner Quinn:

The pool motor needs to be purchased. Commissioner Quinn made a motion not to exceed \$1000 to be paid to City Electric Motor for a back-up motor. Motion seconded by Commissioner Danner and passed unanimously.

The pool heater is too old to get parts and needs to be replaced. Commissioner Quinn is looking for a contact.

Commissioner McGrath:

We have received complaints regarding the above ground pool in the neighborhood. He will contact Metro and see if there are any regulations regarding this as it may not be allowed. The trees in front that are not doing well should be replaced in the Fall. The bulbs for the light in the maple in the front need to be replaced.

A resident was concerned about the lawn care service and grass cutting around the pool fence as well as the tree that is being covered by a vine. Mayor Franklin will contact them.

Commissioner Holthouse:

Sprinklers are fixed and heads are replaced.

Pool Manager/Monitor:

Toilets are not flushing well and keep running. PPM is not providing supplies as they should and it will be deducted from our payment. We need another lifeguard to be trained on the vacuum. We will look into other options for pool management. She suggested that the swim team designate parent volunteers to clean the bathrooms after a meet.

Mayor Franklin:

The code enforcement officer has started work and has written citations. Meadow Vale police should start August 1.

A motion was made by Mayor Franklin to adjourn the meeting at 9:30, seconded by Commissioner Danner, unanimously approved.

