

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, September 8th, 2020**

A regular meeting of the Brownsboro Farm City Commission was held on Tuesday, 9/08/2020 at the Brownsboro Farm Community Center. The meeting was called to order at 7:57 p.m. Present were Mayor Kim Franklin, Commissioners Lisa Holthouse, Tim Quinn, City Clerk Dennis Branson. Katie Danner, Renee Leis, Jaimie Hargrave, Tamberly Tannehill.

The meeting was called to order at 7:57.

Agenda amended to add residents and to add our Attorney.

The Agenda was adopted. Motion by Mayor Franklin, 2nd by Commissioner Quinn. Passed unanimously.

The minutes from August were approved. Motion by Mayor Franklin, 2nd by Commissioner Quinn. Passed unanimously.
The financials from August were approved. Motion by Mayor Franklin, 2nd by Commissioner Quinn. Passed unanimously.

Commissioner Holthouse made a motion to allocate funds from line 56800 – Road Fund – Repairs/Maint - in the amount of NTE \$100 to get flowers for the front island. The motion was seconded by Commissioner Quinn and passed unanimously.

Parks Board

No new business

Fence Permit for Cassie Deneger (need address) 6ft fence with finished side out. Motion by Mayor Franklin 2nd By Commissioner Quinn. Passed unanimously.

Fence permit for Blake and Melonie Watson. 3803 Old Brownsboro Hills Road. Motion by Commissioner Quinn, 2nd by Commissioner Holthouse.

Jaimie Hargrave 3810 Old Brownsboro Hills Road had previously asked for a fence permit. She said the builder said that the finished side cannot be built due to an existing chain link fence. We are granting an exemption to the finished side out, due to inaccessibility caused the chain link fence. Motion by Mayor Franklin 2nd By Commissioner Quinn. Passed unanimously.

Commissioner Barger had to resign because she moved out of the City. We have 30 days to fill the vacancy until the end of the term, which is December 31st, 2020. Katie Danner has been nominated to be the replacement. Mayor Franklin made a motion to appoint Katie Danner to fill the vacancy left by the resignation of Commissioner Barger. The motion was 2nd by Commissioner Quinn, and passed unanimously.

Katie Danner read the oath of office.

Commissioner Quinn said that he has filled the form to be a write off candidate. He has given forms to Commissioner McGrath and Commissioner Holthouse. He will give the forms to Commission Danner.

Commissioner Quinn

He has been working with Renee Leis to wrap up the pool season. They are working on the vacuum system. They think that it is clogged and will have a plumber snake it out. The pool cover has been ordered and will be here in a few weeks.

Commissioner Holthouse made a motion to allocate funds from line 55125 – Pool Fund – Equipment - in the amount of NTE \$4,000 to purchase a new pool cover. The motion was seconded by Commissioner Holthouse and passed unanimously.

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Commissioner Holthouse

Scarce has taken down the big tree in the park. He has not taken down the spruce tree at the community center yet. Commissioner Quinn said that he will cut it down. Scarce needs to do a better job weeding around the pool area.

Mayor Franklin

Mayor Franklin made a motion to allocate funds from line 56900 – Road Fund – Miscellaneous - in the amount of NTE \$3,000 to remove the trees on the access road. The motion was seconded by Commissioner Holthouse and passed unanimously.

We contacted the company that has put up the fence on the access road, and they wanted \$10,000 to do it. We have contacted Penrod and they will do it for \$2,600.00

Mayor Franklin made a motion to allocate funds from line 56450 – Road Fund – Capital Project - in the amount of NTE \$3,000 to tear down and rebuild the fence on the access road. The motion was seconded by Commissioner Holthouse and passed unanimously.

Mayor Franklin made a motion to allocate funds from line 54100 – Parks Fund – Maint - in the amount of NTE \$1,000 to paint the fence black in the park. The motion was seconded by Commissioner Holthouse and passed unanimously.

Some of the stones on the side of the club house have come undone. Commissioner Quinn is going to talk to Doug White about fixing them.

Mayor Franklin feels that due to COVID-19 that we should not plan any social events or have social rentals at the Community Center.

The Meeting was adjourned at 8:46 pm. Motion by Mayor Franklin, 2nd by Commission Quinn. The motion passed unanimously.

Kim Franklin, Mayor

Dennis Branson, City Clerk