

**City of Brownsboro Farm
Regular Commission Meeting
February 14, 2023**

A regular meeting of the City of Brownsboro Farm Commission was held on Tuesday, 2/14/23. The meeting was called to order at 7:30 p.m. Present were Mayor Jimmy Stout, Commissioner Katie Danner, Commissioner Richard Morehead, Commissioner Laura Mosher, Commissioner Brian Augustine and City Clerk/Treasurer Jennifer McIntyre. Also in attendance were Brad Chumbley, Mary Lou Staats, George Stewart (Code Enforcement), Jeremy Allgeier & Stephanie Allgeier.

The minutes from January 2023 were approved. Motion by Commissioner Laura Mosher, 2nd by Commissioner Katie Danner. Passed unanimously.

Financials for January 2023 were also approved. Motion by Mayor Jimmy Stout, 2nd by Commissioner Brian Augustine. Passed unanimously. February 1st letters for past due property taxes had been mailed out. March 1st an additional letter will be mailed to those unpaid with a statement of a property lien if payment is not met.

Brad Chumbley was at attendance of the meeting to get approval on building a garden shed on his property. It was stated that it had to be 7' off of the neighbor's fence per code enforcement. Motion by Commissioner Laura Mosher, 2nd by Commissioner Richard Morehead. Passed unanimously.

Parks Board

The cable spool was removed and taken to the scrap yard. Parks Board applications have been received and at the next Commissioner meeting on March 14th the 9 new members will be nominated and approved.

March 11th will be a cleanup of the hill & stairs as well planting perennials prior to pool cleanup. Completion of the new bridge by April 3rd and the 3rd bridge repair by April 1st using railroad ties or posts.

Pool packet to be ready by April 22nd and the new price will be discussed at the next Commissioner meeting March 14th. Pool cleanup days will be scheduled for April 22nd and April 29th.

Projects that were discussed for later in the spring were to paint the covered bridge in which black was discussed but Mayor Jimmy Stout stated that a lot of the community like the bridge being red. Removing the wishing well structure and this topic was tabled for a discussion at a later date.

Waxing of the community center flooring in the amount of \$460 vs. replacing with vinyl plank in the amount of \$3,000 was discussed. Motion to approve waxing of the floor not to exceed \$600 by Commissioner Katie Danner, 2nd by Commissioner Richard Morehead. Passed unanimously.

Discussion of needing 2 new round tables and 1 new long table for the community center was discussed. This topic will be addressed in July during budgeting.

Brian Durbin requested money for cleaning supplies in which a motion to approve a \$100 now and not to exceed \$250 by Commissioner Katie Danner, 2nd by Commissioner Richard Morehead. Passed unanimously.

Katie Danner

Motion to approve up to \$300 to Stacy Durbin for reimbursement on dinner club kick off by Mayor Jimmy Stout, 2nd by Commissioner Richard Morehead. Passed unanimously.

The following are some upcoming dates for the following:

1. Easter Egg Hunt – 3/25/23, rain date 3/26/23
2. Pool Cleanup – 4/22/23 & 4/29/23
3. Swim Meets – 6/12/23 & 6/29/23

Motion to approve up to \$250 for the Easter Egg Hunt by Commissioner Katie Danner, 2nd by Commissioner Laura Mosher. Passed unanimously.

Crowler Catering food truck will be booked from 4-8pm on the Sunday before Memorial Day.

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Laura Mosher

Motion to approve Intertech Mechanical's invoice in the amount of \$472.80 for backflow testing by Commissioner Laura Mosher, 2nd by Mayor Jimmy Stout. Passed unanimously.

Will pick up new lifeguard stand at Recreonics.

Motion to approve not to exceed \$5,500 to Texacraft for 48 new chairs by Commissioner Laura Mosher, 2nd by Commissioner Richard Morehead. Passed unanimously.

Motion to approve the 2023 Professional Pool Management company's contract for 2 years in the amount of \$29,950, with \$350 to be billed monthly in the off season from September – May by Mayor Jimmy Stout, 2nd by Commissioner Katie Danner. Passed unanimously.

Brian Augustine

Motion to approve \$3,300 for snow plowing and road treatment from December and January by Commissioner Brian Augustine, 2nd by Mayor Jimmy Stout. Passed unanimously.

Commissioner Brian Augustine will reach out to Floyds Fork concerning the BMX ramps that are currently at the parks of City of Brownsboro Farm for possible signage.

Suggestion by Commissioner Brian Augustine for the Parks Board to come up with a long-term vision and improvement cost plan for next fiscal year.

Richard Moorehead

To change the pool & community center invoicing for AT&T to include a package deal of phone and fiber internet in the amount of \$121.86/monthly. Reduction in price of over a \$100/monthly.

Motion to cancel Directv for the community center and go to streaming by Commissioner Richard Morehead, 2nd by Commissioner Laura Mosher. Passed unanimously.

Jimmy Stout

Thumb drive given to Commissioner Richard Morehead pertaining to slides from Mayor Jimmy Stout's meeting with the Kentucky League of Cities. To be passed around to all Commissioners for viewing.

Meeting with Mayor Jimmy Stout & Commissioner Laura Mosher on February 16th with the Kentucky League of Cities regarding insurance. Commissioner Laura Mosher will act as Parks Board liaison.


Motion to approve Commissioner Katie Danner as Mayor pro tem by Mayor Jimmy Stout, 2nd by Commissioner Laura Mosher. Passed unanimously.

Discussion of setting up a Code Enforcement Board within the City of Brownsboro Farm in which further discussions may take place in the future regarding this subject.

Mayor Jimmy Stout will start attending Jefferson County League of Cities meetings.

Also in attendance was George Steward who is in charge of Code Enforcement and the discussion of loose dogs and cars parking on the street in the wrong direction. Discussion on ordinances being updated every 3 years was reviewed.

The Meeting was adjourned at 10:03pm. Motion by Mayor Jimmy Stout, 2nd by Commissioner Laura Mosher. The motion passed unanimously.


Jimmy Stout, Mayor


Jennifer McIntyre, City Clerk