

City of Brownsboro Farm, 8455 Brownsboro Rd., Louisville, KY 40241

REQUEST FOR INSPECTION OF PUBLIC RECORDS

I, _____, hereby request to inspect the following records of the City of Brownsboro Farm, which are each described particularly as follows. Within three (3) business days of this request, the City will provide the requested records or advise of additional time needed to complete the request.

- 1.
- 2.
- 3.
- 4.
- 5.

I further agree to pay the fee of \$0.25 per page, in advance, for a copy of each document provided pursuant to this request

I understand that pursuant to KRS 61.01.010 I may not inspect

(a) any public record of a personal nature where the public disclosure thereof would constitute a clearly unwarranted invasion of personal privacy; nor

(b) any records confidentially disclosed to an agency and compiled and maintained for scientific research, the regulation of commercial enterprise, including mineral exploration records, unpatented, secret commercially valuable plans, appliances, formulae, or processes, which are used for the making, preparing, compounding, treating, or processing of articles or materials which are trade commodities obtained from a person and which are generally recognized as confidential, or for the grant or review of a license to do business and if openly disclosed would permit an unfair advantage to competitor or the subject enterprise. I understand that this exemption shall not apply to records the disclosure or publication of which is directed by other statute; nor

(c) any public records pertaining to a prospective location of a business or industry where no previous public disclosure has been made of the business' industry's interest in locating in, relocating within or expanding within the Commonwealth. I understand that this exemption shall not include those records pertaining to application to agencies for permits or licenses necessary to do business or to expand business operations within the state, except as provided in paragraph (b) above; nor

(d) the contents of real estate appraisals, engineering or feasibility estimates and evaluations made by or for a public agency relative to acquisition of property, until such time as all of the property has been acquired. I understand the law of eminent domain shall not be affected by this provision; nor

(e) test questions, scoring keys and other examination data used to administer a licensing examination, examination for employment or academic examination before the exam is given or if it is to be given again; nor

(f) records of agencies involved in administrative adjudication that were compiled in the process of detecting and investigating statutory or regulatory violations if the disclosure of the information would harm the agency by revealing the identity of informants not otherwise known or by premature release of information to be used in a prospective law enforcement action or administrative adjudication. Unless exempted by other provisions of KRS 61.et.seq. Public records exempted under this provision shall be open after enforcement action is completed or a decision is made to take no action. I understand that the exemptions provided by this subsection shall not be used by the custodian of the records to delay or impede the exercise of rights granted by KRS 61.et.seq; nor

(g) preliminary drafts, notes or correspondence with private individuals, other than correspondence which is intended to give notice of final action of a public agency; nor

(h) preliminary recommendations and preliminary memoranda in which opinions are expressed or policies formulated or recommended; nor

(i) all public records or information the disclosure of which is prohibited by federal law or regulation; nor

(j) public records or public information the disclosure of which is prohibited or restricted or otherwise made confidential by enactment of the General Assembly. I understand that no exemption in this section shall be construed to prohibit disclosure of statistical information not descriptive of any readily identifiable person. I further understand that if any public record contains material which is not excepted under this section, the public agency shall separate the excepted and the non-excepted material, making the non-excepted material available for examination.

Name: _____

Address: _____

Phone: _____

Date: _____