

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, July 11, 2023**

A regular meeting of the City of Brownsboro Farm Commission was held on Tuesday, 7/11/23. The meeting was called to order at 7:30 p.m. Present were Mayor Jimmy Stout, Commissioner Katie Danner, Commissioner Richard Moorehead, Commissioner Laura Mosher, Commissioner Brian Augustine and City Clerk/Treasurer Jennifer McIntyre. Also in attendance was Frank Eovino, John Shea, Jeremy & Stephanie Allgeier.

The agenda was adopted. Motion by Commissioner Laura Mosher, 2nd by Commissioner Richard Moorehead. Passed unanimously.

The minutes from June were approved. Motion by Commissioner Katie Danner, 2nd by Commissioner Richard Moorehead. Passed unanimously.

Financials for June 2023 were also approved. Motion by Mayor Jimmy Stout, 2nd by Commissioner Katie Danner. Passed unanimously.

Motion to approve reimbursement to Jimmy Stout for the hot water heater in the amount of \$2,150.04 by Commissioner Katie Danner, 2nd Commissioner Richard Moorehead. Passed unanimously.

Motion to approve reimbursement to Laura Mosher for pool repairs in the amount of \$127.42 by Mayor Jimmy Stout, 2nd by Commissioner Katie Danner. Passed unanimously.

Motion to approve reimbursement to Katie Danner for Go Daddy subscription in the amount of \$76.19 by Mayor Jimmy Stout, 2nd by Commissioner Richard Moorehead. Passed unanimously.

Motion to approve reimbursement to Brian Durbin for cleaning supplies for the pool in the amount of \$123.79 by Commissioner Katie Danner, 2nd by Commissioner Richard Moorehead. Passed unanimously.

Motion to approve reimbursement to Brian Durbin for trash bags and tp in the amount of \$79.90 by Mayor Jimmy Stout, 2nd by Commissioner Katie Danner. Passed unanimously.

Motion to approve Kentucky League of Cities payment for Liability, Worker's Compensation & Property Insurance in the amount of \$8,043.87 by Commissioner Brian Augustine, 2nd by Commissioner Katie Danner. Passed unanimously.

Motion to approve Bond Insurance change from an individual person to the titles of the Mayor and the City Clerk in the amount of \$500 by Commissioner Katie Danner, 2nd by Commissioner Laura Mosher. Passed unanimously.

Motion to approve \$600 to Frank Eovino for food at the golf scramble on 10/21/23 by Commissioner Brian Augustine, 2nd by Commissioner Laura Mosher. Passed unanimously.

Parks Board

Three quotes for removal of gravel and seed and the parks vote is for Jose Estudillo in the amount of \$2,300. Motion to approve Jose Estudillo for gravel removal and seed in the amount of \$2,300 by Commissioner Laura Mosher, 2nd by Commissioner Brian Augustine. Passed unanimously.

Motion to approve tree removal near the pool in the amount of \$3,800 by Commissioner Laura Mosher, 2nd by Commissioner Richard Moorehead. Passed unanimously.

Motion to approve 3 trees of which 2 trees are near the baby pool and 1 tree near the community center in the amount of \$1,800 by Commissioner Laura Mosher, 2nd by Commissioner Katie Danner. Passed unanimously.

To table the discussion for additional tree removal master plan. John Shea to get the tree arborist contact in Frankfort.

Jennifer McIntyre to work on setting up a Home Depot and Lowe's sales tax exempt account for faster checkout.

Coach Tudor had suggested to Brian Durbin that there needs to be urinal mats, sanitary packs, hand soap, paper towels and toilet paper purchased. Motion to approve up to \$150 for community center supplies by Commissioner Katie Danner, 2nd by Commissioner Richard Morehead. Passed unanimously.

Katie Danner

Swim team championship and banquet will be held on Saturday, July 15, 2023.

Discussion of disposing of pool cover.

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National Night out Division to be posted.

Final food truck will be Friday, August 4, 2023.

To discuss dates for Fall Festival.

Loua might not be held this year as Danner's to retire from commitment.

Laura Mosher

Private session was held at 8:22 pm to discuss pool contract and ended at 8:37 pm.

Motion to approve \$5,728 for half of the amount due on 2nd lifeguard by Mayor Jimmy Stout, 2nd by Commissioner Katie Danner. Passed unanimously.

Received two quotes for HVAC servicing twice a year from Weber Heating & A/C in the amount of \$230 and Superior Heating & Cooling in the amount of \$210.

To hold off on pool resurfacing discussions.

Had Donovan Electrician and also Phoenix Pools look at the pool motor. It was determined that the impeller needed to be replaced along with a new seal. Had ordered another motor due to thinking we needed another but replaced impeller on old motor and now have a backup.

Baby pool is losing water and will call City Leaks to have them look at it.

Brian Augustine

Received an estimate for fence repairs of \$1,200 and also \$1,047 for 3 new posts and panels. Motion to amend previous approval of repairs from \$1,200 to 2,400 by Mayor Jimmy Stout, 2nd by Commissioner Laura Mosher. Passed unanimously.

Motion to approve Little Bend Sign in the amount of \$600 by Commissioner Laura Mosher, 2nd by Commissioner Laura Mosher. Passed unanimously.

No limitations from MSD on cost for fixing ponding in city areas. Will question MSD on a pipe to go through creek and create more open space.

Richard Moorehead

There will be 3 contracts with Rumpke as follows:

1. Yard Waste at \$5.50/unit
2. Recycle at \$5.50/unit
3. Regular Waste at \$13.50/unit

This will be a 2-year agreement with 2nd year to only go up by 4%. Motion to approve agreement by Mayor Jimmy Stout, 2nd by Commissioner Richard Moorehead. Passed unanimously.

Will follow-up with LG&E about gray box in front of Commissioner Katie Danner's house.

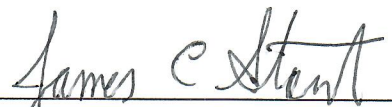
Jimmy Stout

Audit letter for scope between \$10,000-\$12,000 will be signed.

Pool is now 17 years old and has been a headache. Will get a quote on moving the electrical to the outside of the pump house.

Discussion about new ways of getting additional pool members.

The Meeting was adjourned at 9:44 pm. Motion by Mayor Jimmy Stout, 2nd by Commissioner Katie Danner. Passed unanimously.



Jimmy Stout, Mayor



Jennifer McIntyre, City Clerk