

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, November 14, 2023**

A regular meeting of the City of Brownsboro Farm Commission was held on Tuesday, 11/14/23. The meeting was called to order at 7:29 p.m. Present were Mayor Jimmy Stout, Commissioner Katie Danner, Commissioner Richard Moorehead, Commissioner Laura Mosher, Commissioner Brian Augustine and City Clerk/Treasurer Jennifer McIntyre. Also in attendance was Brian Durbin & Neal Taylor.

The agenda was adopted. Motion by Commissioner Katie Danner, 2nd by Commissioner Richard Moorhead. Passed unanimously.

The minutes from October were approved. Motion by Commissioner Laura Mosher, 2nd by Commissioner Richard Moorehead. Passed unanimously.

Financials for October 2023 were also approved. Motion by Commissioner Katie Danner, 2nd by Commissioner Laura Mosher. Passed unanimously.

Motion to approve James Hodge for PPM legal matters & liens in the amount of \$468.04 by Commissioner Laura Mosher, 2nd by Commissioner Katie Danner. Passed unanimously.

Fraud questionnaires were sent to certain individual Commissioners and each Commissioner should be responsible for their financial statement category.

Parks Board

Stephanie Allegier had no new updates.

Brian Durbin has put off the tree project ~~from Scarce Landscaping~~ as would like to do some work from November – March which are the dormant months. Will plan for trees on MSD project during winter which will be done during spring.

A discussion of species will be held at the December Park's meeting for planting in January 2024.

Motion to approve a latch on the community center door and hand soap not to exceed \$25 by Commissioner Katie Danner, 2nd by Commissioner Richard Moorhead. Passed unanimously.

Safety

Radar Signs of an 11" sign have been researched for 2 units which are cloud based and are \$5,423 + freight and could be moved around in the neighborhood.

The research of speed humps which are \$3,000/unit has also been done and a repavement of the road would also need to be completed.

Neal Taylor had a collection of case studies from KY DOT and with speed humps there was an 85% reduction of 7.5 mph. There was a 3.7 mph reduction with radar signage.

An engineering assessment can be made from a Bowman Project Manager Engineer of recommended safety improvement locations in the amount of \$2,500 and multiple meetings may need to be held for \$4,500.

An official study could look at the police report from the incident.

Neal Taylor is in favor of speed tables or speed humps.

The October 2023 report from the Meadow Vale police patrol has come back which stated 11 incidents of 2 speeding incidents and 9 traffic stop warnings.

Flocked security cameras were also discussed for crime prevention which are \$6,300 for 2 cameras with an annual recurring charge of \$5,000 or \$21,600 for 4 cameras which is recommended.

Motion to approve and not to exceed \$5,500 for radar signs by Commissioner Brian Augustine, 2nd by Commissioner Katie Danner. Passed unanimously.

Katie Danner

Family Game Night is returning on 12/1/23 @ 8:00pm.

On 12/17/23 there will be Santa and Cookies at the Community Center. Motion to approve and not to exceed \$400 for cookies and crafts with Santa by Commissioner Laura Mosher, 2nd by Commissioner Richard Moorhead. Commissioner Brian Augustine abstains. Majority vote.

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Light up Farm deadline for decorations and judging is 12/16/23.

Holiday decorations for the front of the neighborhood will be done on Saturday, November 25th.

Laura Mosher

Kentuckiana Pool Management quote is \$45,548 for the 2024 summer which includes 2 lifeguards when busy and 1 when it is not so busy.

There is a lifeguard variance assessment that can be performed, and Terri Wilkinson works with the health department regarding variances and assessments. A lifeguard alternative plan report to report 1 lifeguard needed is \$1,575 and generally takes about 3-4 hours on site and then about a week to prepare the assessment. Terri will then submit it to the Ky Department of Public Health. Depending on the time of year, their turnaround varies. It can take a few days to a couple weeks if they are really busy or if they have a lot of questions. Lifeguard Melissa Green stated she has never seen anyone denied from the assessment. Motion to approve and not to exceed \$1,575 to the KY Recreation Parks Society for the assessment of 1 lifeguard by Commissioner Katie Danner, 2nd by Commissioner Richard Moorehead. Passes unanimously.

Pheonix Pools quote is \$12,940 for the 2024 summer which includes no lifeguards.

There is a leak in the baby pool and for it to be fixed is \$800. The cost to replaster, coat and resurface the baby pool is \$4,400. Motion to approve and not to exceed \$900 for the repair of the baby pool leak by Commissioner Brian Augustine, 2nd by Commissioner Katie Danner. Passed unanimously.

To replaster the big pool is \$52,610 and to retile is \$12,192.

There will need to be one bid for pool management and one bid for lifeguard management. Will have Kentuckiana Pool Management do two bids. Mayor Jimmy Stout will get will the Kentucky League of Cities regarding the bidding (RFP) process.

Brian Augustine

On 11/30/23 Raatz Fence will replace damaged fencing on the back side and gate locks.

Damaged signs have all been repaired.

Flynn Brothers Contracting will be closing the paving plants the 2nd week of December. Three projects were discussed of 1st half of Burning Bush in the amount of \$26,000, 2nd half of Burning Bush in the amount of \$24,500 and Broadland Trail.

An estimate for stop bars and parking stops repainted at the community center was discussed in the amount of \$1,356.

Motion to approve 3 separate paving projects based upon Kentucky League of City's approval to use the Road Fund and ARPA funds for North & South Burning Bush & Broadland Trail which will be done this fall by Mayor Jimmy Stout, 2nd by Commissioner Richard Moorehead. Commissioner Brian Augustine abstains. Majority rules.

Richard Moorehead

Commissioner Richard Moorehead to take over the snow removal duty. Motion to approve the 2023-2024 snow removal contract which did not increase by Commissioner Richard Moorhead, 2nd by Commissioner Katie Danner. Passed unanimously.

Jimmy Stout

There have been parties on Old Brownsboro Road. There is an ordinance that will need to be verified regarding what is believed to be 12' ordinance in between parked cars on the street. If this ordinance is not met, then a letter will be sent and police will serve the ordinance.

The Meeting was adjourned at 9:39pm. Motion by Mayor Jimmy Stout, 2nd by Commissioner Katie Danner. Passed unanimously.


Jimmy Stout, Mayor


Jennifer McIntyre, City Clerk