

**City of Brownsboro Farm
Regular Commission Meeting
Tuesday, November 11, 2025**

A regular meeting of the City of Brownsboro Farm Commission was held on Tuesday, 11/11/25. The meeting was called to order at 7:30 p.m. Present were Mayor Jimmy Stout, Commissioner Katie Danner, Commissioner Doug Walker and Commissioner Brian Augustine

The November agenda was adopted. Motion by Commissioner Katie Danner, 2nd by Commissioner Brian Augustine. Passed unanimously.

The minutes from October were approved. Motion by Commissioner Katie Danner, 2nd by Commissioner Brian Augustine. Passed unanimously.

Financials for October 2025 were also approved. Motion by Commissioner Katie Danner, 2nd by Commissioner Brian Augustine. Passed unanimously.

Parks Board

Trail signs were hung up.

The Parks Board added three new members (Ben Bartley, Jacob Sedlock & Matt Slyder). Motion to approve the new members by Commissioner Katie Danner, 2nd by Commissioner Brian Augustine. Passed unanimously.

Motion to increase the budget from \$20,000 to \$20,200 for tennis/pickleball court. Motion by Commissioner Katie Danner, 2nd by Commissioner Brian Augustine. Passed unanimously.

Code Enforcement Board Ordinance

The first reading of the Code Enforcement Board Ordinance was completed. The ordinance spans 15 pages; members agreed to waive a full reading since all have reviewed it. The ordinance and related notifications will be posted on the city website for public access.

The second reading is scheduled for the December 9th meeting. Any necessary amendments will be discussed and, if required, a special meeting will be called.

Board membership and voting procedures were clarified. Alternates will service if a member has a conflict of interest. The board must be established before enforcement begins, including hiring a code enforcement officer. The cost and necessity of the officer were discussed, with concerns about revenue justification.

Katie Danner

Cookies with Santa is scheduled for Sunday, December 14th, from 2:00-4:00pm. Voluntary donations to local charities such as Dare to Care and the Salvation Army were proposed.

Light Up the Farm event planning is underway. Residents will vote for winners via an online form, with gift cards allocated for top entries. The process will be promoted via the Gazette and Facebook.

Brian Augustine

MSD (Metropolitan Sewer District) is addressing blockages on the creek in the neighborhood. Contractors are evaluating access options and will submit bids within 25 days. Execution will follow within 30 days of bid acceptance.

Consent from neighboring property owners may be required for equipment access. The city will monitor costs and responsibilities, especially regarding improvements on private land.

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Motion to approve not to exceed \$400 for fall leaf removal and park maintenance were also discussed by Commissioner Brian Augustine, 2nd by Commissioner Katie Danner. Passed unanimously.

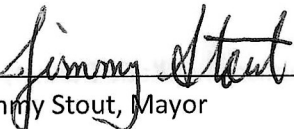
Doug Walker

Snow removal contracts are being looked into and will get a new contract renewed before next meeting.

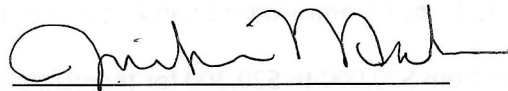
Jimmy Stout

Motion to approve \$280 to Jim Hodge, city attorney regarding liens, \$90 to Evergreen Irrigation for winterization of the irrigation system, and \$100 for the annual membership fee to the Jefferson County League of Cities by Commissioner Katie Danner, 2nd by Commissioner Brian Augustine. Passed unanimously.

The Meeting was adjourned at 8:20 pm. Motion by Commissioner Katie Danner, 2nd by Commissioner Doug Walker. Passed unanimously.



Jimmy Stout, Mayor



Jennifer McIntyre, City Clerk